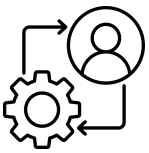
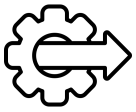
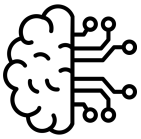
Tips to Engage Your GPT

HELLO GPT, MAY I INTRODUCE MYSELF?

Introducing yourself to your GPT is just the first step. To truly harness its power, you need to optimize how you engage with it. Here are some tips to build a stronger relationship with your AI assistant and get the most out of every interaction.

	Craft Clear Prompts	• Be clear, concise, and specific with your instructions. Define your goals, desired outcomes, and preferences with clarity to avoid vague responses. • Instead of simply asking for help, give GPT a clear view of the situation with contextual prompts, like: *"I'm preparing for a creative brainstorming session in the tech industry. How can I improve my approach to generating innovative ideas?"* • Include specific, clear, concrete examples of the types of responses or actions you want your GPT to generate. For instance, instead of saying, *"Answer customer questions,"* provide a sample query and response like, *"If a customer asks about our return policy, respond with: 'Our return policy allows for returns within 30 days with proof of purchase.'"*
	**Experiment with New Approaches**	• Don't stick to the same questions- Explore new prompts like: *"What innovative brainstorming techniques are used by successful tech companies?"* • After receiving GPT's outputs, test different approaches to identify what works and what doesn't. Adjust your prompts and questions to uncover new possibilities. Keep fine-tuning your methods until you get the best results.
	**Get More Developed Outputs**	• Don't just request answers. Instead, direct your GPT to complete a full analysis by exploring the topic in-depth- including potential solutions and future impacts. • Request your GPT to provide real-world examples, like giving examples of how other organizations have succeeded or failed.
	**Build a Knowledge Base**	• As you discover the most effective GPT outputs, save them. Regularly review and update the Knowledge section to ensure you're continuously improving your GPT's relevance. • Create your own prompt library of the most useful prompts that consistently yield you valuable outputs. Use this list as a go-to reference during future interactions.

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PRO TIP:

- **Prompting is Your Partner**: If you're struggling to find the right words for your Prompts, GPT Setup Instructions, or Knowledge Base fields, remember that ChatGPT can act as a collaborative partner. Clearly explain your goals by stating, *"I'm setting up a GPT for [specific purpose], and I'm stuck on [specific issue]. What are five GPT Instructions that I might consider? What types of documents might I upload into the Knowledge Base?"* This helps the system understand your context and provide more tailored assistance.
- **Personalize the Tone and Voice**: Custom GPTs can be more engaging and effective when you tailor their tone and voice. Think about who the GPT will be interacting with—whether it's business leaders, customers, or students. Adjust the GPT's instructions to reflect a tone that matches your brand or audience. For example, you might specify, *"Respond with a friendly and professional tone,"* or *"Use an inspiring and motivational tone to encourage creativity."*
- **Appealing to GPT for Better Outputs**: Research suggests that ChatGPT may deliver improved results when it "believes" it's making the user happy. While the system is not conscious, it is designed to prioritize user satisfaction. Try ending prompts with affirmations like, *"You're a helpful partner, and this output is very important to me. Please deliver your best work to assist me with my task."* This can subtly guide the system toward better performance.